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SECRET

18 DEC 1947

RECIPIENT FOR: Assistant Director for Special Operations
Executive for Administration and Management

SUBJECT: Administration of Property and Supplies for the Office of
Special Operations 25X1

REFERENCE: Administrative Instruction [redacted] dated 11 Feb 1947, Subject:
Accountability and Responsibility of Property at CIA
Installations
Administrative Instruction [redacted] dated 4 Sept 1947, Subject:
Property Survey Board 25X1

1. Delegation and Accountability of Property, Supplies and Equipment

a. All non-operational and housekeeping property, supplies and equipment for OSG in Washington will be furnished by the Services Branch, ASAC and will be subject to its controls and property regulations.

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[redacted]

(2) The ASOS will prescribe the property regulations and controls for operational property provided for and utilized by his office and its field stations.

(3) Property regulations and controls prescribed under this delegation of authority will conform so far as practicable to those prescribed for other activities of CIA.

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NO CHANGE IN CLASS. DECLASSIFIED

CLASS. CHANGED TO: TS

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REVIEWER: [redacted]

NEXT REVIEW DATE: HR 70-2

AUTH: [redacted]

DATE: 10/14/47

b. Those items for overseas use which do not present security risks in procurement or shipment will be furnished by the Services Branch, ASAC.

[redacted]

2. Establishment of a Property Survey Board

a. There is hereby established a Property Survey Board for OSG to be composed of a representative appointed by ASOS and one representative each, acceptable to him, from the Office of the Executive for Inspection and Security and the Office of the General Counsel.

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b. The actions of this board will be governed by the provisions of paragraphs 2 and 3 of CIA Administrative Instruction [redacted] & Sept 1947.

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[redacted] 3. The provisions of CIA Administrative Instructions 49-7 and [redacted] in conflict with the above directive are not applicable to the activities of the Office of Special Operations.

R. M. MILLER
Rear Admiral, USN
Director of Central Intelligence

cc: Chief, Services Branch
Chief, Budget & Finance Branch
Chief, Management Branch
General Counsel
Executive for IAS

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12 APR 1949

MEMORANDUM FOR: Executive
 Asst. Director for Special Operations
 Asst. Director for Policy Coordination
 Services Officer
 Budget Officer
 General Counsel
 Chief, Inspection and Security

SUBJECT: Administration of Property and Supplies for Covert Activities

DECISION: Memo from DCI to AISO and Exec for A&M, subject: Administration of Property and Supplies for the Office of Special Operations, dated 18 December 1947

REFERENCES: a. Part VIII, Confidential Funds Regulations
 b. Administrative Instruction [] (Property Disposition)

1. Property regulations and controls for covert operational property will be prescribed by the Executive in coordination with the heads of covert activities concerned. Due consideration will be given to essential security and operational requirements.

2. The Services Officer, through his covert deputy, will maintain adequate records and property accounting for covert operational property in accordance with regulations and controls established as directed in paragraph 1 above.

3. The provisions of Administrative Instruction [] will be followed to the fullest extent commensurate with security and operational considerations.

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signed * *dispatched 12 Apr 49*
 R. H. HILLENKOTTER
 Rear Admiral, USN
 Director of Central Intelligence

cc: Management Officer
 Signer's copy

[] /mc (11 Apr 49)

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